

1. INFORMATION ON THE EMPLOYER

Employer name		Employer's CCQ number	
No.	Street		Telephone number
P.O. box	City	Province	Postal code

2. INFORMATION ON YOUR BANK ACCOUNT

Name of financial institution			
No.	Street		P.O. box
City		Province	Postal code

Please attach a sample cheque marked “cancelled”

3. PREAUTHORIZED DEBIT (PAD) AGREEMENT FOR COMPANIES

I authorize the Commission de la construction du Québec (hereinafter CCQ) to make withdrawals from my account, the number of which is _____, on the 15th day of each month to pay the remittances for my monthly reports. I waive my right to receive a notice from the CCQ 10 days before the due date confirming the amount to be withdrawn. Upon receipt of this registration form, the CCQ will contact me to notify me of the date that my preauthorized withdrawals will come into force. In the meantime, I will use my usual payment method. I will inform the CCQ of any changes concerning the information given on the registration form; such changes will not cancel the present preauthorized debit agreement. I understand that I have certain rights of recourse if a debit does not comply with the present agreement. For example, I have the right to be reimbursed for any debit that was not authorized or does not comply with the conditions of the present agreement. To obtain more information on my rights of recourse or my right to cancel a PAD agreement or to obtain a cancellation form, I can communicate with my financial institution or visit the Payments Canada website, www.payments.ca. I can revoke this agreement by sending a 30-day written notice to the CCQ.

4. SIGNATURE

You must provide proof that you are authorized to sign this registration form. For example, in the case of a sole proprietorship or a partnership, this proof could be a power of attorney. In the case of a corporation, it could be a resolution of the board of directors or a unanimous shareholder agreement.

Signature of the authorized person

Date (YYYY-MM-DD)

Please return this form, duly filled out and signed, along with the proof that you are authorized to sign it, using the *Contact Us* form, available in the online services, and attach the sample cheque.