

IMPORTANT

Incomplete registration files will not be processed and will be returned.

1. IDENTIFICATION

CCQ client no. or social insurance no.	Permanent code*
Last name	First name

* The permanent code (composed of four letters followed by eight numbers) appears on report cards, diplomas, and other documents issued by the ministère de l’Éducation et de l’Enseignement supérieur (MEES), and on various documents issued by educational institutions.

2. REGISTRATION PERIOD

Individuals with a diploma from a recognized study program may apply during the following two periods:

Planned (February 19 to March 1, 2024) Remaining openings (March 25 to October 25, 2024)

3. REGISTRATION APPLICATION FOR A PERSON WITH A DIPLOMA

Even if you have a recognized degree for more than one specialized occupation, check only one choice.

Lineman Welder Pipe welder (high pressure) Other

4. PAYMENT OF THE FEE (\$110)

A \$110 fee is required when you register (\$10 registration fee and \$100 for training fee and issuance of the competency certificate). Please note that the \$10 fee is not reimbursable, if applicable.

IMPORTANT : To protect yourself from loss or theft, **do not send cash by mail.** Any payment rejected by a bank will automatically cancel your registration.

Method	<input type="checkbox"/> Personal cheque	<input type="checkbox"/> Certified cheque	<input type="checkbox"/> Postal money order	<input type="checkbox"/> Bank money order	<input type="checkbox"/> Cash or debit card (in person only)
	<input type="checkbox"/> Credit card				
Credit card no.	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	Expiration date		
Name of credit card holder	Signature of credit card holder				

5. TRAINING SCHEDULE

The 15-hour *Cours de connaissance générale de l’industrie de la construction (CCGIC)* is offered on a weekend from 8:00 a.m. to 4:30 p.m. Please note that the CCQ reserves the right to group the registrations from different regions to ensure that the course will be given.

6. AUTHORIZATION

I declare that the information given above is accurate, and I hereby authorize the CCQ to verify with the organizations concerned the authenticity of the documents that I have submitted and/or the validation of my certification of studies for the purpose of registration for the CCGIC and issuance of a competency certificate.

Signature of applicant (obligatory)

In faith whereof, I signed on (YYYY-MM-DD)

The present authorization or a copy of it will be valid as long as analysis of my application lasts or until I hold a valid certification, exemption, or competency certificate issued by the CCQ.

7. DETAILS FOR FILLING OUT THE REGISTRATION APPLICATION FOR A PERSON WITH A DIPLOMA

Make sure to:

1. Fill out and sign the form.
2. Supply the following documents, depending on your situation, attesting that you passed your study program:

You hold a DEP and have had your diploma for:

- **less than 90 days**

- Please give your permanent code in section 1. Identification

AND

- Attach the original, or a copy, of your provisional attestation of training (the document will be returned to you by mail);

- or
- Attach a copy of your transcript or diploma issued by the ministère de l'Éducation et de l'Enseignement supérieur mentioning that you have passed your DEP;

- **more than 90 days**

- Please give your permanent code in section 1. Identification;

You hold a DEC or an AEC:

- Please give your permanent code in section 1. Identification

AND

- Attach the original of your college studies report card or your provisional attestation (the document will be returned to you by mail).

3. Enclose your \$110 payment. Cheques and money orders must be made out to the order of the Commission de la construction du Québec.
4. Enclose the form *Application for registration or modification of identification file or choice of union association*, duly filled out.
5. Enclose a photocopy of an official recognized document (Québec driver's licence, health insurance card, birth certificate or passport). Consult the complete list at ccq.org.

Please send this form, with the supporting documentation, if applicable, to the address below.

Commission de la construction du Québec

Customer Services

C. P. 2030, succ. Chabanel

Montréal (Québec) H2N 0C4