

- Fields marked by an asterisk (\*) must be filled in.
- The history of hours worked will be sent by mail within 10 days of processing.

1. IDENTIFICATION OF REQUESTER			
Last name*		First name*	
Main telephone no.		Secondary telephone no.	
No.*	Street*		Apartment no.
P.O. box	City*	Province*	Postal code*
For whom are you making this request?*			
<input type="checkbox"/>	Yourself		
<input type="checkbox"/>	A third party Note: Enclose a consent form from the employee concerned. You may use the form <i>Consent for the Communication of Personal and Confidential Information</i> .		
<input type="checkbox"/>	A deceased person Note: Enclose proof of your status.		
<input type="checkbox"/>	Title of requester (for example, liquidator, heir, inheritor, beneficiary)		
<input type="checkbox"/>	Reason for the request (must disclose your interests or your rights)		
<input type="checkbox"/>	A person for whom you are the mandatary, curator, or guardian Note: Enclose a copy of the mandate in case of incapacity and the judgment of homologation or a copy of the power of attorney if you have not already sent it to the CCQ.		

2. DETAILS OF THE REQUEST			
Identification of the employee concerned in the request			
CCQ client no.*			
Last name*		First name*	
I wish to obtain:*			
<input type="checkbox"/>	Total hours in the file		
<input type="checkbox"/>	The number of hours for the period from (YYYY-MM-DD) to (YYYY-MM-DD)		
<input type="checkbox"/>	The number of hours for the trade of:		seulement
<input type="checkbox"/>	The number of hours worked for the employer:		
Address to which to send the history of hours worked (if different from requester's address)			
No.	Street		Apartment no.
P.O. box	City	Province	Postal code

3. REQUESTER'S SIGNATURE	
Requester's signature (obligatory)	Date of the signature (obligatory) (YYYY-MM-DD)

**Please return this form, with documentation if applicable, by mail or fax to the address below.**

Commission de la construction du Québec

C. P. 2010, succ. Chabanel

Montréal (Québec) H2N 0C3

Fax: 514 736-6714

**You may also take it to one of our regional offices.**

**Abitibi-Témiscamingue**

518, rue Giguère

Val-d'Or (Québec) J9P 6M4

**Bas-Saint-Laurent-Gaspésie**

188, rue des Gouverneurs

Rimouski (Québec) G5L 8G1

**Côte-Nord**

598, boul. Laure, Suite 112

Sept-îles (Québec) G4R 1X7

**Estrie**

2700, rue Galt Ouest

Sherbrooke (Québec) J1K 2V8

**Mauricie-Bois-Francs**

225, rue des Forges, Suite 100

Trois-Rivières (Québec) G9A 2G7

**Montréal**

1201, boul. Crémazie Est

Montréal (Québec) H2M 0A6

**Outaouais**

225, montée Paiement

Gatineau (Québec) J8P 6M7

**Québec**

700, boul. Lebourgneuf, ground floor

Québec (Québec) G2J 1E2

**Saguenay-Lac-Saint-Jean**

1299, rue des Champs-Élysées, Suite 101

Saguenay (Québec) G7H 6P3